

# ***METAL TREATING INSTITUTE***

## ***International Commercial Heat Treater***

### ***Membership Application***

#### **MEMBERSHIP REQUIREMENTS**

**The bylaws state:**

"Membership in the Institute shall be open to firms or corporations and divisions or subsidiaries thereof, who have regularly and continuously been engaged in the business of performing and selling on the open market the service of heat treating metals or metal products. All applicants for membership shall submit a fully completed and signed application to the principal office of the Institute. Such application will then be reviewed and considered by the Board of Trustees. An applicant eligible and approved by the Board of Trustees shall, upon the payment of the prescribed application fee (\$50.00) and agreement to abide by the bylaws of the Institute, become a member of the Institute. The annual membership fees to members and the initiation fee for new members shall be fixed by vote of the membership." Membership Dues Classes are outlined below. All fees are paid quarterly in January, April, July and October. All monies are to be in U.S. dollars.

**Special International Membership (non-voting) is available for non-North American firms who elect not to be "voting" members as above. This special membership is \$300 (U.S.) annually.**

Our company hereby applies for admission as a member of the Metal Treating Institute, and we submit the following information:

1. **If approved by the Board of Trustees, we agree to adhere to the organization's bylaws and Code of Business Practices (included with this application)**
2. **We enclose with this application our payment of \$50.00 (U.S.) as the application fee. It is understood that our membership will continue in effect until a formal written resignation is submitted.**
3. **Our company was organized in the year \_\_\_\_\_ and it has been engaged in commercial heat treating for sale on the open market for \_\_\_ years.**
4. **Number of locations included in membership \_\_\_\_\_(please attach separate sheet of locations)**
5. **Total number of employees \_\_\_\_\_.**

1. **Our Primary Company Contact will be:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Our Secondary Company Contact will be:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Email: \_\_\_\_\_

6. **Name of MTI member who know us and is sponsoring us (if any):**

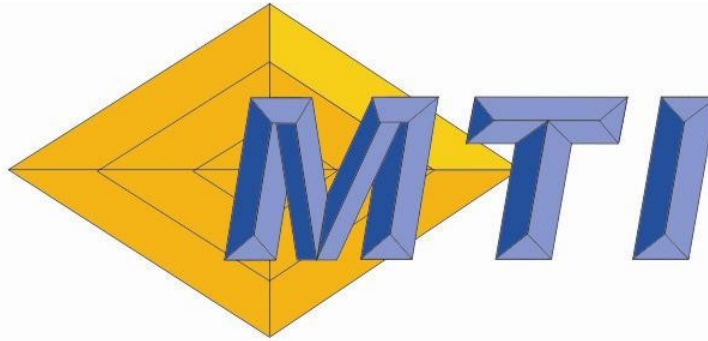
\_\_\_\_\_  
 Name  
 \_\_\_\_\_

Your Name
Title
Company
Address
City
State/Zip/Country
Telephone
Fax
Email address
Web site
<b>Signature (required)</b>

### Membership Dues

International Non Voting Member      \$300 Annual

**Please Send Completed Application & Payment to**  
 Metal Treating Institute  
 8825 Perimeter Park Blvd. Ste. 501. ● Jacksonville FL 32216  
 904-249-0448 ● Fax 904-249-0459 ● info@heattreat.net



## **Code of Business Practices**

*We, the members of the Metal Treating Institute, having associated to do our part in the broad effort of industry to foster, promote and maintain high ethical standards in all business dealings, individually and collectively pledge our every effort to:*

- Treat every customer fairly and equitably, on a basis profitable to both the seller and buyer;
- Treat every supplier fairly, extending the same consideration to him as we would wish to receive from our own customers;
- Cooperate with our trade association, within legal limits, on a basis that will assist each unit in the industry to operate under high business standards and enable the industry as a whole to serve the public effectively and economically;
- Recognize that our employees are the lifeblood of our business; will maintain a sound and well defined employee policy suitable to the problems of our company, community and industry that will provide free interchange of ideas between management and employees on all matters of mutual interest; give adequate opportunity for consideration and adjustment of all complaints; and will maintain a safe working environment and fair compensation for work performed;
- Recognize that we will not be successful unless our customers are successful and that we will provide the quality and service to help our customers become more competitive in the marketplace;
- Preserve our credit standing and goodwill by fair and equitable treatment of creditors;
- Demonstrate that the business is a desirable “Citizen” of the local community in which it operates;
- Cooperate with and support all the agencies of government in the exercise of their legitimate functions.

# ***METAL TREATING INSTITUTE***

## **\$50 Application Fee Credit Card Payment Authorization Form**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #:** (\_\_\_\_) \_\_\_\_\_

**CC Type:**     VISA             MC             AMEX             DISC

**CC #:** \_\_\_\_\_

**Exp. Date:** \_\_\_\_\_ **Security Code:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Amount Processed: \$50.00 MTI Application Fee**

**Return to MTI Office along with Completed Membership Application  
8825 Perimeter Park Blvd. Ste. 501 Jacksonville, FL 32216 U.S.  
Fax: 904-249-0459**